

NOTICE OF ANNUAL GENERAL MEETING and **EXPLANATORY STATEMENT**

TO SHAREHOLDERS

Date and Time of Meeting: 11:00am (Melbourne time)

on Friday, 29 November 2019

Place of Meeting: Roof Top Conference Room

Level 7

370 St Kilda Road Melbourne, Victoria

IMPORTANT INFORMATION

It is recommended that shareholders read this Notice of Annual General Meeting and Explanatory Statement in full and if there is any matter that you do not understand, you should contact your financial adviser, stockbroker or solicitor for advice.

The Chairman of the Annual General Meeting will vote open proxies received in favour of Resolutions 1, 2 and 3 (Re-election of Directors), Resolution 4 (Setting the total remuneration for directors) and Resolution 5 (Adoption of Remuneration Report) considered at the Annual General Meeting.

This Notice of Annual General Meeting and Explanatory Statement is dated 30 October 2019.

NOTICE OF ANNUAL GENERAL MEETING

Notice is given that the Annual General Meeting (AGM) of shareholders of Keybridge Capital Limited A.B.N. 16 088 267 190 (ASX:KBC) (Keybridge or KBC or Company) will be held at the Roof Top Conference Room, Level 7, 370 St Kilda Road, Melbourne, Victoria at 11:00am (Melbourne time) on Friday, 29 November 2019.

AGENDA

ORDINARY BUSINESS

1. 2019 Annual Report

To consider and receive the Directors' Report, Financial Statements and Auditor's Report of the Company for the financial year ended 30 June 2019.

The 2019 Annual Report will be sent to those shareholders who have elected to receive a printed version. Otherwise, an electronic version of the 2019 Annual Report may be viewed and downloaded from the Company's website: www.keybridge.com.au or emailed to shareholders upon request to info@keybridge.com.au, when available.

2. Resolution 1 - Re-Election of John Patton as Director

To consider, and if thought fit, to pass the following Resolution as an ordinary resolution:

"That John Dean Patton who retires at this Annual General Meeting, being eligible, be re-elected as a Director of the Company."

3. Resolution 2 - Re-Election of Jeremy Kriewaldt as Director

To consider, and if thought fit, to pass the following Resolution as an ordinary resolution:

"That Jeremy Martin Kriewaldt who retires at this Annual General Meeting, being eligible, be reelected as a Director of the Company."

4. Resolution 3 - Re-Election of Richard Dukes as Director

To consider, and if thought fit, to pass the following Resolution as an ordinary resolution:

"That Richard Dukes, having been appointed to the Board to fill a casual vacancy on 13 October 2019 and having retired in accordance with Rule 8.1 of Keybridge's Constitution and Listing Rule 14.4, and being eligible for re-election, be re-elected as a Director of the Company."

5. Resolution 4 – Setting the total remuneration for directors

To consider, and if thought fit, to pass the following Resolution as an ordinary resolution:

"That for the purposes of clause 8.3(a) of the Company's Constitution and for all other purposes, the maximum total amount of the remuneration to all directors for their services in each financial year not exceed in aggregate \$100,000."

6. Resolution 5 – Adoption of 2019 Remuneration Report

To consider, and if thought fit, to pass the following Resolution as an advisory, non-binding resolution:

"That the Remuneration Report as detailed in the Directors' Report for the financial year ended 30 June 2019 be adopted."

Note: The vote on this resolution is advisory only and does not bind the Directors or the Company. Shareholders are encouraged to read the Explanatory Statement for further details on the consequences of voting on this resolution.

Voting Exclusion and Restriction: The Company will disregard any votes cast on this resolution (in any capacity, except as specified below) by or on behalf of a member of "Key Management Personnel" (as defined in the Accounting Standards) and their "Closely Related Parties" (as defined in the Corporations Act 2001 (Cth)) (together, the Restricted Voters).

Key Management Personnel (KMP) are the Company's Directors and Executives identified in the Company's Remuneration Report (which is included in the 2019 Annual Report).

A Closely Related Party of a KMP means a spouse or child of the KMP, a child of the KMP's spouse, a dependant of the KMP or of the KMP's spouse, anyone else who is one of the KMP's family and may be expected to influence the KMP, or be influenced by the KMP, in the KMP's dealings with the Company or a company the KMP controls.

However, a Restricted Voter may cast a vote on this resolution as a proxy, for a person other than a Restricted Voter, on the basis that either:

- the Proxy Form specifies the way the proxy is to vote on the resolution; or
- the proxy is the Chair of the meeting and the Proxy Form expressly authorises the Chair of the meeting (b) to exercise the proxy even if the resolution is connected directly or indirectly with the remuneration of a member of the KMP of the Company.

Shareholders should note that if they appoint the Chair as a proxy, or the Chair is appointed by default under the Proxy Form, and the Chair is not directed as to how to vote on Resolution 5 then, on the poll for that item, the Chair intends to vote any undirected proxies in favour of Resolution 5).

Shareholders may also choose to direct the Chair to vote against the resolution or to abstain from voting on the resolution.

DATED THIS 30th DAY OF OCTOBER 2019

BY ORDER OF THE BOARD

JOHN PATTON **COMPANY SECRETARY**

EXPLANATORY STATEMENT

- This Explanatory Statement is provided to Keybridge shareholders pursuant to and in satisfaction of the Corporations Act and the ASX Listing Rules.
- This Explanatory Statement is intended to be read in conjunction with the Notice of AGM (Meeting Document).
- Shareholders should read this Meeting Document in full to make an informed decision regarding the resolutions considered at this AGM.

1. **2019 ANNUAL REPORT**

Section 317 of the Corporations Act requires the Directors of the Company to lay before the AGM the Directors' Report, Financial Report and the Auditor's Report for the last financial year that ended before the AGM. These reports are contained within the Company's 2019 Annual Report.

A copy of the 2019 Annual Report will be sent to those shareholders who have elected to receive a printed version. Otherwise, an electronic version of the 2019 Annual Report may be viewed and downloaded from the Company's website: www.keybridge.com.au or the ASX website (www.asx.com.au) under ASX Code: KBC or emailed to shareholders upon request to info@keybridge.com.au, when available.

Shareholders as a whole will be provided with a reasonable opportunity to ask questions or make statements in relation to these reports and on the business and operations of the Company but no resolution to adopt the reports will be put to shareholders at the AGM.

Shareholders will also be given a reasonable opportunity to ask the Company's Auditor questions about the Auditor's Report and the conduct of the audit of the Financial Report.

2. ORDINARY RESOLUTION 1 - RE-ELECTION OF JOHN PATTON AS DIRECTOR

Resolution 1 seeks shareholder approval for the re-election of John Patton as a Director of the Company.

John Patton was elected a Director of the Company at a shareholders' meeting held on 23 November 2016¹.

John Patton retires at the AGM under ASX Listing Rule 14.5 and under clause 8.1(d)(2) of the Company's Constitution. However, being eligible, he has offered himself for re-election as a Director of the Company.

John Patton's qualifications and experience are detailed in the Directors' Report in the Company's 2019 Annual Report.

Directors' Recommendation

The Board² (other than John Patton, who makes no recommendation in respect of his own re-election as a Director) supports the re-election of John Patton to the Board and recommends that shareholders vote in favour of Resolution 1.

ORDINARY RESOLUTION 2 - RE-ELECTION OF JEREMY KRIEWALDT AS 3. DIRECTOR

Resolution 2 seeks shareholder approval for the re-election of Jeremy Kriewaldt as a Director of the Company.

Jeremy Kriewaldt was elected a Director of the Company at a shareholders' meeting held on 23 November 2016³.

Jeremy Kriewaldt retires at the AGM under ASX Listing Rule 14.5 and under clause 8.1(d)(2) of the Company's Constitution. However, being eligible, he has offered himself for re-election as a Director of the Company.

Jeremy Kriewaldt's qualifications and experience are detailed in the Directors' Report in the Company's 2019 Annual Report.

Directors' Recommendation

The Board⁴ (other than Jeremy Kriewaldt, who makes no recommendation in respect of his own re-election as a Director) supports the re-election of Jeremy Kriewaldt to the Board and recommends that shareholders vote in favour of Resolution 2.

4. ORDINARY RESOLUTION 3 – RE-ELECTION OF RICHARD DUKES AS DIRECTOR

On 13 October 2019, in accordance with Rule 8.1(b) of the Company's Constitution, the Board appointed Richard Dukes as a Director of the Company.

Rule 8.1(d)(1) of the Company's Constitution provides that a Director who is appointed by the Board to fill a casual vacancy must only hold office until the next Annual General Meeting, at which time they must retire from office and will be eligible for re-election. A similar requirement is set out in Listing Rule 14.4. As such, in accordance with Rule 8.1(d) of the Company's Constitution and Listing Rule 14.4, Richard Dukes is now required to retire at this Meeting, and seeks re-election as a Director.

Richard Dukes' qualifications and experience are detailed in the Directors' Report in the Company's 2019 Annual Report.

Directors' Recommendation

The Board⁵ (other than Richard Dukes, who makes no recommendation in respect of his own re-election as a Director) supports the re-election of Richard Dukes to the Board and recommends that shareholders vote in favour of Resolution 3.

5. ORDINARY RESOLUTION 4 – SETTING THE TOTAL REMUNERATION FOR DIRECTORS

Refer Keybridge's Notice of General Meeting dated 21 October 2016 and ASX announcement dated 23 November 2016: Results of Meeting

² William Johnson dissenting

Refer Keybridge's Notice of General Meeting dated 21 October 2016 and ASX announcement dated 23 November 2016: Results of Meeting

William Johnson dissenting

William Johnson dissenting

The Wilson Asset Management Group has given notice that it wishes the meeting to consider reducing the maximum total level of fees paid to directors for their services to \$100,000 in each financial year. The current maximum level is over \$400,000 but the board has not used that whole capacity in recent years the amount counting against this maximum for the 2016-7, 2017-8 and 2018-9 financial years was \$180,000. This was appropriate in the context of a company without a chief executive officer. Now that Nicholas Bolton has resumed his role as chief executive officer, the extent of work which should require non-executive input should be substantially reduced and so should the remuneration.

Directors' Recommendation

The Board recommends that shareholders vote in favour of this resolution 4.

ADVISORY, NON-BINDING RESOLUTION 5 - ADOPTION OF REMUNERATION 6. **REPORT**

Resolution 5 seeks shareholder approval to adopt the 30 June 2019 Remuneration Report as disclosed in the Company's 2019 Annual Report (refer above for information on accessing the report).

Section 250R(2) of the Corporations Act requires the Company to present to its shareholders for adoption the Remuneration Report.

The Remuneration Report explains the Board policies in relation to the nature and level of remuneration paid to "Key Management Personnel" (being the Company's Directors and Executives identified in the Remuneration Report) (KMP), sets out remuneration details for each KMP and any service agreements and sets out the details of any performance based and equity based benefits provided to KMP (where applicable).

Shareholders attending the AGM will be given a reasonable opportunity as a whole to ask questions about, or make comments on, the Remuneration Report.

The vote on Resolution 5 is advisory only and does not bind the Directors or the Company.

Directors' Recommendation

Noting that each Director has a personal interest in their own remuneration from the Company (as such interests are described in the Remuneration Report) and, as described in the voting exclusion and restriction on this resolution (set out in the Notice of AGM and below) that each Director (or any Closely Related Parties of a Director) are excluded from voting their shares on this resolution, the Directors recommend that shareholders vote in favour of Resolution 5.

Voting Exclusion and Restriction

A voting exclusion and restriction applies to Resolution 5 in the terms set out in the Notice of AGM, broadly as follows:

Restricted Voters may not vote on this resolution and may not cast a vote as proxy, unless the appointment gives a direction on how to vote or the proxy is given to the Chair and expressly authorises the Chair to exercise the proxy even if the resolution is connected directly or indirectly with the remuneration of a KMP. The Chair will use any undirected/open proxies to vote in favour of Resolution 5.

The Company encourages shareholders to indicate their voting direction FOR or AGAINST, or to ABSTAIN, in relation to each resolution, including Resolution 5.

If shareholders have appointed the Chair of the Meeting as their proxy (or wish the Chair of the Meeting to become their proxy by default), shareholders can direct the Chair of the Meeting to vote FOR or AGAINST, or to ABSTAIN from voting on Resolution 5 by marking the appropriate Voting Direction box opposite that resolution.

However, if the Chair of the Meeting is proxy under the Proxy Form (including by default) and shareholders do not mark any of the Voting Direction boxes opposite Resolution 2, shareholders are, in effect, directing the Chair to vote "FOR" the resolution as the Chair of the Meeting intends to vote undirected proxies in favour of Resolution

Shareholders are urged to carefully read the Proxy Form and provide a direction to the proxy on how to vote on this resolution.

TIME AND PLACE OF AGM AND HOW TO VOTE

Venue

The Annual General Meeting of the shareholders of Keybridge Capital Limited will be held in:

Roof Top Conference Room Level 7 370 St Kilda Road Melbourne, Victoria commencing

11:00am (Melbourne time) Friday, 29 November 2019

Voting Rights (subject to the voting exclusions and restrictions noted in the Notice of AGM)

- At any meeting of the shareholders, each shareholder entitled to vote may vote in person or by proxy or by power of attorney or, in the case of a shareholder which is a corporation, by representative.
- Every person who is present in the capacity of shareholder or the representative of a corporate shareholder shall, on a show of hands, have one vote.
- Every shareholder who is present in person, by proxy, by power of attorney or by corporate representative shall, on a poll, have one vote in respect of every fully paid share held by him.

Voting in Person

To vote in person, attend the meeting on the date and at the place set out above.

Voting by Proxy

To vote by proxy, please lodge your vote online via the Internet or complete and sign the Proxy Form enclosed with this Notice of AGM and return it as soon as possible:

- Online: https://www.advancedshare.com.au/investors/: Log on to the Share Registry website with your Holder Reference Number (Securityholder Reference Number (SRN) or Holder Identification Number (HIN)) as shown on your Proxy Form
- By Mail: Keybridge Capital Limited Registered Office: Suite 614, 370 St Kilda Road, Melbourne VIC 3004, or
- By Hand Delivery: Keybridge Capital Limited Registered Office: Suite 614, 370 St Kilda Road, Melbourne VIC 3004

so that it is received not later than 11:00am (Melbourne time) on Wednesday, 27 November 2019.

Proxies received after that time will not be effective.

Bodies Corporate

A body corporate may appoint an individual as its authorised corporate representative to exercise any of the powers the body may exercise at meetings of a company's shareholders. A properly executed original (or certified copy) of an appropriate "Appointment of Corporate Representative" should be produced for admission to the meeting. Previously lodged Appointments of Corporate Representative will be disregarded by the Company.

Voting by Attorney

A shareholder may appoint an attorney to vote on his or her behalf. For an appointment to be effective for the Annual General Meeting, the instrument effecting the appointment (or a certified copy of it) must be received by the Company at its registered office or one of the addresses listed above for the receipt of proxy appointments at least 48 hours before the Annual General Meeting. Previously lodged Powers of Attorney will be disregarded by the Company.

Voting Entitlement

In accordance with section 1074E(2)(g)(I) of the Corporations Act and regulation 7.11.37 of the Corporations Regulations, the Company has determined that for the purposes of the Annual General Meeting all shares in the Company will be taken to be held by the persons who held them as registered shareholders at 12:00 midnight (Melbourne time) on Tuesday, 27 November 2019 (**Voting Entitlement Time**). Accordingly, share transfers registered after that time will be disregarded in determining entitlements to attend and vote at the meeting.

PROXY FORM Annual General Meeting

Contact Name

Email:

Keybridge Capital Limited A.B.N. 16 088 267 190 www.keybridge.com.au

LODGE YOUR VOTE - PLEASE RETURN FORM

Online: https://www.advancedshare.com.au/investors/

By Mail: Keybridge Capital Limited Suite 614, 370 St Kilda Road Melbourne VIC 3004

Date

ENQUIRIES: (03) 9686 7000 or cosec@keybridge.com.au

A. Appointment of Proxy						
I/We being a shareholder/s of Keybridge Ca	pital Limited and	l entitled to attend a	nd vote he	reby appoint		
The Chair of the Meeting OR			Write here the name of the person you are appointing if this person is someone other than the Chair of the Meeting.			
or failing the person named, or if no person the meeting on my/our behalf and to vote in proxy sees fit) at the Annual General Meetir 29 November 2019 at the Roof Top Col adjournment of such Annual General Meetin	accordance with ng of Keybridge (nference Room	h the following direct Capital Limited to b	ctions (or if e held at 1	no directions have b 1:00am (Melbourne	een given, as the time) on Friday	
MPORTANT:	9.					
IMPORTANT: The Company encourages shareholders to indicate th	eir voting direction	FOR or AGAINST or to	ABSTAIN an	ainst each resolution in S	ection B	
If you leave Section A blank, or your named proxy do	_		_			
If the Chair of the Meeting becomes your proxy (by specif from voting on the Resolutions by marking the appropriate your proxy and you do not mark any of the Voting Direction the Chair of the Meeting intends to vote undirected proxie	e Voting Direction box n boxes in Section B I	kes in Section B below. H below you are, in effect, o	lowever, note	that under Section A, if the	Chair of the Meeting is	
If you mark the ABSTAIN box for a particular resolution, you counted in computing the required majority on a poll on the	at resolution.		behalf on a sh	ow of hands or on a poll and	d your votes will not b	
YOUR ACKNOWLEDGEMENTS ON THE REMUNERAT			la agranda da artista d	to control of the state of		
Chair to vote undirected proxies in favour of Resolution 5.	on 5: I/We acknowled	ige that the Chair of the M	eeting intends	to vote undirected proxies	in tavour of Resolution	
Direction to Chair for voting on Resolution 5: Where I/by default) but I/we have not marked any of the boxes of proxy in respect of Resolution 5 even though the Chair is Personnel for the Company.	pposite Resolution 5 i, and those items are	in Section B below, I/we connected directly or inc	expressly auth lirectly with the	orise the Chair of the Meet e remuneration of, a member	ing to exercise my/ou	
B. Voting Directions to Your Pro	oxy – please	mark 🔼 to ind	icate you	ır directions AGAINST	A DCT A INI*	
			FUK	AGAINST	ABSTAIN*	
1. Re-Election of John Patton as Dire	ector		Ш	Ц	Ш	
2. Re-Election of Jeremy Kriewaldt as Director						
3. Re-Election of Richard Dukes as Director						
4. Setting the total remuneration	for directors					
5. Adoption of Remuneration Report						
If two proxies are being appointed, the propor	tion of voting righ	nts this proxy represe	ents is:		%	
* If you mark the abstain box for a particular item, you are counted in computing the required majority on a poll.	directing your proxy	not to vote on that item or	n a show of ha	nds or on a poll and that yo	ur shares are not to be	
C. Change of Address and Annu	ıal Report F	lections				
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mark X if you want to make any o	•	•		•		
mark 🗵 if you wish to receive a pr				•		
mark 🔀 if you wish to receive an e	electronic Annua	l Report by email a	nd specify	your email address b	elow	
<u> </u>		n accordance with the	instructions	s overleaf to enable you	r directions to be	
implemented. Individual Shareholder / Joint Shareholder 1 Joint Share			2	Joint St	Joint Shareholder 3	
Samuel Samuel Francisco / South State Children		Julia Sila Sila Sila Sila Sila Sila Sila S	=	Joint Of		
				_		
Sole Director and Sole Company Secretary or Power of Attorney or Executor	r	Director		Director / Co	mpany Secretary	
	s: Please sign in the	e appropriate place to ir	dicate the of	ice held)		

Contact Daytime Telephone

NOTES AND INSTRUCTIONS FOR COMPLETING PROXY FORM

- 1. Change of Address: Your pre-printed name and address is as it appears on the share register of the Company. If this information is incorrect, please mark the box at Section C of the Proxy Form and make the correction at the top of the form. Shareholders sponsored by a broker should advise their broker of any changes. Please note that you cannot change ownership of your shares using this form.
- 2. Receipt of Annual Reports: Companies are no longer required to mail out printed annual reports to shareholders. Instead, shareholders can now make an election as follows:
 - (a) make a written request for a hard copy annual report to be mailed to you; or
 - (b) make a written request for an electronic copy of the annual report to be emailed to you.

If you wish to update your annual report elections, please complete **Section C** of the Proxy Form.

- 3. Voting on Remuneration Matters: The Company will disregard any votes cast on Resolution 2 (Adoption of Remuneration Report) by or on behalf of a "Key Management Personnel" (as defined in the Accounting Standards) and their "Closely Related Parties" (as defined in the Corporations Act 2001) (Restricted Voter). Key Management Personnel (KMP) are the Company's Directors and Executives identified in the Company's Remuneration Report. A Closely Related Party of a KMP means a spouse or child of the KMP, a child of the KMP's spouse, a dependant of the KMP or of the KMP's spouse, anyone else who is one of the KMP's family and may be expected to influence the KMP, or be influenced by the KMP, in the KMP's dealings with the Company or a company the KMP controls. The Company need not disregard a vote if a vote is cast by a KMP on Resolution as a proxy, for a person other than a Restricted Voter, on the basis that either:
 - (a) you direct the KMP the way they are to vote on Resolution 5; or
 - (b) if the Chair is your proxy, you expressly authorise him to vote as he sees fit on Resolution 5 under the Proxy Form even though the resolution is connected directly or indirectly with the remuneration of a member of the KMP.

Shareholders may also choose to direct the Chair to vote against this resolution or to abstain from voting.

- 4. You may direct your proxy how to vote by marking one of the voting direction boxes opposition each resolution. If you do not mark a voting direction box your proxy may, to the extent permitted by law, vote as they choose. If you mark more than one voting direction box on a resolution your vote will be invalid on that resolution.
- 5. Completion of a Proxy Form will not prevent individual shareholders from attending the meeting in person if they wish. Where a shareholder completes and lodges a valid Proxy Form and attends the meeting in person, then the proxy's authority to speak and vote for that shareholder is suspended while the shareholder is present at the meeting.
- **6.** A shareholder of the Company entitled to attend and vote is entitled to appoint not more than two proxies. Where more than one proxy is appointed, each proxy must be appointed to represent a specified proportion of the shareholder's voting rights. If the shareholder appoints two proxies and the appointment does not specify this proportion, each proxy may exercise half of the votes.
- 7. A proxy need not be a shareholder of the Company.
- **8.** If you mark the abstain box for a particular item, you are directing your proxy not to vote on that item on a show of hands or on a poll and that your shares are not to be counted in computing the required majority on a poll.
- **9.** If a representative of a company shareholder is to attend the meeting, a properly executed original (or certified copy) of the appropriate 'Appointment of Corporate Representative' should be produced for admission to the meeting. Previously lodged Appointments of Corporate Representative will be disregarded by the Company.
- 10. Signing Instructions: You must sign this form as follows in the spaces provided at Section D:

Individual: Where the holding is in one name, the shareholder should sign.

Joint Holding: Where the holding is in more than one name, all of the shareholders must sign.

Companies: This form must be signed in accordance with the Corporations Act, either as:

(a) a Sole Director and Sole Company Secretary OR a Sole Director (if no Company Secretary

exists);

(b) two Directors; or

(c) a Director or a Company Secretary.

Please also sign in the appropriate place to indicate the office held.

Power of Attorney: If you are signing under a Power of Attorney, you declare that you have had no notice of revocation

of the Power or the death or liquidation of the donor of the Power. A certified copy of the Power of

Attorney must accompany the form.

Deceased Estates: All Executors must sign and a certified copy of a Grant of Probate or Letters of Administration must

accompany the form.

11. Online Voting - https://www.advancedshare.com.au/investors/: Log on to the Share Registry website with your Holder Reference Number (Securityholder Reference Number (SRN) or Holder Identification Number (HIN)) as shown on your Proxy Form by the deadline specified below.

12. Lodgement of Proxy Form: This Proxy Form (and any Power of Attorney under which it is signed) must be received at the address below not later than 11:00am (Melbourne time) on Wednesday, 27 November 2019 (48 hours before the commencement of the meeting). Any Proxy Form received after that time will not be valid for the meeting.

Proxy Forms may be lodged by posting, or hand delivery to the address below: